

REPORT TITLE: ANNUAL APPOINTMENTS TO OUTSIDE BODIES 2026/27

28 MAY 2026

REPORT OF CABINET MEMBER: COUNCILLOR TOD, LEADER AND CABINET MEMBER FOR REGENERATION

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WARD(S): ALL

PURPOSE

To make appointments that are required to be made to external bodies for 2026/27 by Cabinet. Nominations have been requested from Group Leaders in advance of the meeting.

Three bodies are appointed by the Scrutiny Committee and these are included in the list at Appendix B for information only.

As this report has been prepared in advance of the Annual Council meeting on 20 May 2026, references to Cabinet Members and their responsibilities are based on arrangements agreed for 2025/26.

RECOMMENDATIONS:

1. That Cabinet make appointments to the vacancies detailed in Appendix A of the Report.
2. That representatives be reminded of their responsibilities whilst representing the Council on an external organisation, as summarised in Paragraphs 1.6 – 1.10 of the report and in the [Guidance regarding serving on Outside Bodies](#).
3. That authority be delegated to the Chief Executive, in consultation with the Leader and the Director (Legal) to agree the terms of reference and any associated procedures of the two voluntary or full joint committees set out in paragraphs 2.5 and 2.6 of the report.

1 SUPPORTING INFORMATION:

- 1.1 Appendix A sets out all the appointments to external organisations that are required to be made for 2026/27. For completeness, it also includes a note of other external organisations where an appointment is not required at this time.
- 1.2 The Monitoring Officer has authority, in consultation with the relevant Member, to appoint a deputy – where this is not included in the automatic nomination above, and where this is acceptable to the external organisation concerned.

A complete list of current Council appointments to external organisations is available on the Council's Website - [here](#).

1.3 New Organisations onto the Council's Nominations List

- 1.4 In May 2016 (report [CAB2801](#) refers), Cabinet also agreed criteria for accepting new organisations onto the Council's nominations list as follows:

Any new organisations accepted for nominations should be characterised in one of the following ways:

- a) *An organisation in which the Council is investing funds: the nomination will help to ensure that these funds are being deployed appropriately, and that the organisation is properly governed and run in order to achieve this;*

Or

- b) *An organisation that is considered by Members to be of significant direct benefit to the Council or to the community of the District, in terms of opportunities for networking, funding, information gathering, partnership working, sharing of best practice, public reputation, lobbying or other corporate interests.*

Or

- c) *An organisation that is considered by Members to provide services or have influence over a large part of the Winchester District and has the potential to affect the lives of large numbers of residents and businesses as a result.*

- 1.5 In addition, the Monitoring Officer has authority to review the applications for inclusion on the list and to put forward to Group Managers any requests which are considered to meet this criterion.

Responsibilities of Council Representatives

- 1.6 Members who take on the role of the Council's nominated representative on an external body should have regard to the likely time commitments that this may have. As a minimum, this should include regular attendance at board meetings (or the equivalent strategic meetings arranged by the organisation).
- 1.7 An effective representative will seek to build the relationship between the Council and the external organisation. This is likely to include:
- Providing regular feedback to the appropriate Cabinet Member and officers, particularly where there may be an emerging concern for the Council or the wider District.
 - Providing information about the Council and the way it operates (e.g. grants, contacts for officers, relevant consultation activities, new policies).
 - Encouraging partnership working with other organisations and with the Council.
 - Attending Member training relating to appointments to external bodies to develop knowledge and understanding of the role.
 - Attending Member training (or other events/meetings) on topics which are relevant to the appointment.
 - Attending suitable sessions run by the organisation outside board meetings to gain a fuller understanding of the organisation's work (e.g. visiting a community facility during the day to see it 'in action', supporting special events or open days).
- 1.8 The 2023 Constitution Review agreed an addition to Article 4 of the Council's Constitution to require that Council would receive reports at least annually, by way of update on the work of representatives to Outside Bodies where powers are conferred to them by the Council (report AG117 refers). This was agreed to include, but not be exhaustive to, Partnership for South Hampshire and South Downs National Park Authority. During the previous year, PfSH updates have been provided by Councillor Tod as part of his general announcements at Council and Councillor Pett also provided an SDNPA update on 14 January 2026.
- 1.9 It is recognised that Members often have many other commitments, and these should be considered before accepting a new appointment. When a Council representative does not fulfil the role effectively, there is potential for reputational damage at both a political and a corporate level.
- 1.10 It is important that Members understand the distinction between the different types of appointment, such as trustee or observer, as this will affect the way they fulfil their duties and the nature of the decisions that they may be asked

to make. There is guidance in the [Guidance regarding serving on Outside Bodies](#).

- 1.11 The lead officer for each group is also shown on the table at Appendix A. This provides a ready point of contact for the member representative. The officer lead will be working closely with the organisation throughout the year particularly with those in receipt of significant Council funding.

2 IMPLICATIONS OF LOCAL GOVERNMENT REORGANISATION (LGR)

- 2.1 Under the LGR timetable, a new mid Hampshire unitary council will be created in May 2028 including the Winchester City Council area except for the Parish of Newlands. A shadow authority will be in place from May 2027.

- 2.2 The council is currently undertaking consultation on a Community Governance Review on whether to parish the existing Winchester town area. If approved, the new parish council is intended to be in place from May 2027.

- 2.3 There are a few existing appointments made in May 2025 which run for three years until May 2028 and there is one appointment which was made in May 2024 for a five year term running until May 2029. These will remain as the Council remains a legal entity until 1 April 2028. Information will continue to be shared with all partners to provide assurance that the City Council will be represented in their organisation through to 2028.

- 2.4 As part of the LGR transition arrangements, the appointments to outside bodies will be considered and the approach to be adopted will be a matter for the Shadow Authority as from May 2027. The new council will be elected in May 2027 and although vesting day is not until 2028, early consideration can be given to external engagement. External organisations will be advised of the changes coming as a result of LGR and notified that the new unitary authority will review its policy for appointments to external bodies at the appropriate time.

- 2.5 Hampshire and the Solent Combined County Authority Planning Advisory Board (new appointment)

The Council has received notification that at a recent Devolution Legal and Governance Workstream meeting, the appointment of Elected Members to various Hampshire and the Solent Combined County Authority boards was discussed and all Local Planning Authorities have been asked to appoint a Member to the Planning Advisory Board.

This new appointment is therefore included in the list attached as Appendix A to the report and the draft terms of office for this board are attached as Appendix C.

2.6 Mid Hampshire Council joint committee arrangements

It is proposed the Leader and/or Deputy Leader continue to represent the Council at any relevant meeting on a cross Hampshire or emerging Unitary basis as required. This will include any voluntary or full joint committee arrangements that may be agreed between the constituent councils of the Mid-Hampshire Unitary authority.

It is proposed this continues and Appendix A includes this appointment.

2.7 South-East Hampshire voluntary joint committee arrangements

It is proposed the Deputy Leader represent the Council at any relevant meeting on a cross Hampshire or emerging Unitary basis as required. This will include any voluntary or full joint committee arrangements that may be agreed between the constituent councils of the South East Hampshire Council. The relevant cabinet member may attend if the Deputy Leader is unavailable.

Appendix A includes this appointment

2.8 Agreement of Terms of Reference for the Joint Committees

The Terms of Reference for the Joint Committees will in all likelihood follow a common format across Hampshire and Isle of Wight and it is proposed that the agreement of the terms of reference and any associated procedures is delegated to the Chief Executive in consultation with the Leader of the Council and Director (Legal).

3 OTHER OPTIONS CONSIDERED AND REJECTED

- 3.1 To not make appointments for 2026/27. However, this option was rejected because representation on outside bodies is a key element of Members' roles.

BACKGROUND DOCUMENTS:-

Previous Committee Reports:-

CAB3504 – Appointments to outside bodies 25/26

Other Background Documents:- None.

APPENDICES:

Appendix A: List of Council appointments to external organisations

Appendix B: List of Council appointments to external organisations to be made by Scrutiny Committee (for information)

List of WCC appointments to external organisations*

**Only organisations listed in red (italic) text require appointment at this time.*

<u>Organisation</u>	<u>Number of representatives (deputies shown in brackets) and any specific requirements for representatives</u>	<u>Length of appointment</u>	<u>Lead Officer</u>
The Carroll Centre Board of Trustees	Current representative (Observer to the Board of Trustees) is Cllr Becker, with Cllr Wise as deputy, both until May 2028	3 years (May 2028)	Steve Lincoln – Service Lead - Community
<i>Central Hampshire Road Safety Council</i>	<i>1 representative Previously Cllr Westwood</i>	<i>1 year</i>	<i>Campbell Williams – – Corporate Head of Service Place</i>
Citizens Advice Winchester District	1 representative – Cabinet Member with responsibility for grants (Observer) Currently Cllr Becker	3 years (appointed May 2024 until May 2027)	Susan Robbins – Corporate Head of Economy & Community
<i>Hampshire & IOW Local Government Association (HLOWLGA)</i>	<i>2 representatives - Leader and Deputy Leader</i>	<i>1 Year</i>	<i>Laura Taylor – Chief Executive</i>
<i>HCC Annual Meeting regarding public transport issues</i>	<i>1 representative – Cabinet Member with responsibility for Transport</i>	<i>1 Year</i>	<i>Campbell Williams – Corporate Head of Service Place</i>
<i>Hampshire Cultural Trust</i>	<i>1 Trustee – Cabinet Member with responsibility for Culture 1 Observer – previously Cllr Porter</i>	<i>1 Year</i>	<i>Susan Robbins - Corporate Head of Economy & Community</i>

<u>Organisation</u>	<u>Number of representatives (deputies shown in brackets) and any specific requirements for representatives</u>	<u>Length of appointment</u>	<u>Lead Officer</u>
<i>Hampshire Home Choice Board</i>	<i>1 representative (Board Member) – Cabinet Member with responsibility for Housing</i>	<i>1 year</i>	<i>Charlotte Quinn – Service Lead Strategic Housing</i>
<i>Hampshire Rural Forum</i>	<i>1 representative (Forum Member) – Cabinet Member with responsibility for the Economy</i>	<i>1 year</i>	<i>Andrew Gostelow Service Lead – Economy & Tourism</i>
<i>Hampshire and the Solent Combined County Authority Planning Advisory Board</i>	<i>1 representative (Cabinet Member)</i>	<i>1 year</i>	<i>Julie Pinnock Corporate Head of Planning & Regulatory</i>
Hospital of St Cross & Almshouse of Noble Poverty	1 Nominative Trustee - Currently Cllr Clear	5 years (appointed May 2024 until May 2029)	Susan Robbins/Steve Lincoln Corporate Head of Economy & Community/ Service Lead – Community
<i>Housing Ombudsman Complaints Handling Code - Member responsible for complaints</i>	<i>1 representative - Cabinet Member with responsibility for Housing</i>	<i>1 year</i>	<i>Karen Thorburn – Corporate Head of Housing</i>
<i>Local Government Association</i>	<i>2 representatives - Leader and Deputy Leader</i>	<i>1 year</i>	<i>Laura Taylor Chief Executive</i>
<i>Mid-Hampshire Unitary Authority voluntary and full joint committee arrangements</i>	<i>1 representative plus deputy – Leader and Deputy Leader</i>	<i>1 year</i>	<i>Laura Taylor Chief Executive</i>

<u>Organisation</u>	<u>Number of representatives (deputies shown in brackets) and any specific requirements for representatives</u>	<u>Length of appointment</u>	<u>Lead Officer</u>
<i>Partnership for South Hampshire (PfSH) Joint Committee</i>	<i>1 representative plus deputy – Leader and Deputy Leader</i>	<i>1 year</i>	<i>Laura Taylor/Julie Pinnock - Chief Executive/Corporate Head of Planning & Regulatory</i>
<i>PATROL (Parking and Traffic Regulations Outside London) Adjudication Joint Committee</i>	<i>1 representative (Cabinet Member with responsibility for transport/parking)</i>	<i>1 year</i>	<i>Campbell Williams Corporate Head of Service Place</i>
Play to the Crowd	1 Observer Currently Cllr Thompson (as Cabinet Member with responsibility for culture)	3 years (until May 2028)	Susan Robbins – Corporate Head of Economy & Community
<i>Police and Crime Panel</i>	<i>1 representative plus deputy (if required) (Panel Member)</i> <i>Previously Cllr Murphy (deputy Cllr Laming)</i>	<i>4 years (appointed 2025 until May 2029) *to be confirmed annually</i>	<i>Sandra Tuddenham Neighbourhood Services & Community Manager</i>
Portsmouth Water Customer Forum	1 representative (member of customer challenge group) Currently Cllr Wallace	3 years (until May 2028)	David Ingram Service Lead – Public Protection

<u>Organisation</u>	<u>Number of representatives (deputies shown in brackets) and any specific requirements for representatives</u>	<u>Length of appointment</u>	<u>Lead Officer</u>
<i>Project Integra Management Board</i>	<i>1 representative plus deputy (if required) (Board Members) – Cabinet Member with responsibility for Waste Must be Cabinet Members Previously Cllr Cramoysan (deputy Cllr Learney)</i>	<i>1 year</i>	<i>Cheryl Headon Strategic Director Campbell Williams Corporate Head of Service Place</i>
<i>River Hamble Harbour Management Committee</i>	<i>1 representative (voting committee member) plus deputy Previously Cllr V Achwal (deputy Cllr J Williams)</i>	<i>4 years (appointed 2025 until May 2029) *to be confirmed annually</i>	<i>David Ingram Service Lead – Public Protection</i>
South Downs National Park Authority	1 Member of SDNPA (voting as member of the SDNPA & not their appointing body) Must be a WCC Councillor Currently Cllr Pett	4 years (appointed May 2023 until May 2027)	Julie Pinnock Corporate Head of Planning & Regulatory
<i>South East Employers</i>	<i>1 representative – previously automatic appointment for Chair of Audit & Governance Committee (as a representative or if elected as an Executive Committee member)</i>	<i>1 year</i>	<i>Laura Taylor Chief Executive</i>
<i>South East England Councils (SEEC)</i>	<i>1 representative plus deputy – Leader & Deputy Leader</i>	<i>1 year</i>	<i>Laura Taylor Chief Executive</i>

<u>Organisation</u>	<u>Number of representatives (deputies shown in brackets) and any specific requirements for representatives</u>	<u>Length of appointment</u>	<u>Lead Officer</u>
<i>South-East Hampshire Unitary Authority voluntary and full joint committee arrangements</i>	<i>1 representative plus deputy – Deputy Leader and relevant cabinet member</i>	<i>1 year</i>	<i>Cheryl Headon Strategic Director</i>
<i>Southampton International Airport Consultative Committee</i>	<i>2 representatives plus 2 deputies (Panel Members) Cabinet Member with responsibility for Transport plus 1 other rep. and 2 deputies Previously Cllrs Learney & Bennett (deputies Cllrs Pett & Clear)</i>	<i>1 year</i>	<i>David Ingram Service Lead – Public Protection</i>
<i>St John's Winchester</i>	<i>1 nominated trustee Previously Cllr Learney</i>	<i>3 years (until May 2029)</i>	<i>Karen Thorburn – Corporate Head of Housing</i>
Streetreach	1 representative (Observer) Currently Cllr Batho	3 years (appointed until May 2028)	Karen Thorburn – Corporate Head of Housing
<i>Tourism South East</i>	<i>1 representative – Cabinet member with responsibility for Tourism</i>	<i>1 year</i>	<i>Rachel Gander Tourism Marketing & Development Manager</i>
Trinity Winchester	3 representatives (Advisory Committee Members) – currently Cabinet Member with responsibility for homelessness plus Cllrs Horrill and Tippett-Cooper.	3 years (until May 2028)	Charlotte Quinn Service Lead – Strategic Housing

<u>Organisation</u>	<u>Number of representatives (deputies shown in brackets) and any specific requirements for representatives</u>	<u>Length of appointment</u>	<u>Lead Officer</u>
<i>Unit 12 CIC (formerly Integr8 CIC)</i>	<i>1 representative - Observer (Cabinet Member with responsibility for the Community)</i>	<i>3 years (until May 2028) (confirmed annually)</i>	<i>Steve Lincoln Service Lead - Community</i>
<i>Venta Living Ltd (the Council's housing company)</i>	<i>Two company directors Previously Cllrs Batho & Pett</i>	<i>1 year</i>	<i>Simon Hendeby Strategic Director</i>
<i>Welborne Community Forum</i>	<i>One representative. Established by Fareham Borough Council in 2022 with terms of reference as set out on their website. Previously Cllr Chamberlain</i>	<i>1 year</i>	<i>Julie Pinnock Corporate Head of Planning & Regulatory</i>
<i>WinACC</i>	<i>1 Observer – Cabinet Member with responsibility for Climate Change</i>	<i>1 year</i>	<i>Richard Smith Service Lead – Sustainability and Natural Environment</i>
<i>Winchester Business Improvement District (BID)</i>	<i>1 representative – Cabinet Member with responsibility for Economy</i>	<i>1 year</i>	<i>Susan Robbins - Corporate Head of Economy & Community</i>
Winchester Charity School Education Foundation	Up to 2 trustees Currently Cllrs V Achwal & Latham	3 years (appointed May 2024 until May 2027)	David Blakemore Democratic Services Team Manager
<i>The Winchester Beacon (formerly Winchester Churches Night Shelter)</i>	<i>1 representative (Board member) – Cabinet Member with responsibility for homelessness</i>	<i>3 years (confirmed annually)</i>	<i>Charlotte Quinn Service Lead – Strategic Housing</i>

<u>Organisation</u>	<u>Number of representatives (deputies shown in brackets) and any specific requirements for representatives</u>	<u>Length of appointment</u>	<u>Lead Officer</u>
Council for the Protection of Rural England (CPRE) Hampshire Planning and Policy Committee	1 representative (Co-opted non-voting member of Planning & Policy Group) Currently Cllr Small.	3 years (appointed May 2024 until May 2027)	Julie Pinnock Corporate Head of Planning & Regulatory
Winchester Excavations Committee	1 corporate trustee Currently Cllr Clear	3 years (until May 2028)	Daniel Ayre – Historic Environment Team Leader
Winchester Housing Trust	1 Observer Currently Cllr Batho	3 years (appointed May 2024 until May 2027)	Karen Thorburn – Corporate Head of Housing
<i>Winchester Sports Stadium Management Committee</i>	<i>2 representatives (1 must be Cabinet Member with responsibility for Sport) Previously Cllrs Becker & Clear</i>	<i>1 year</i>	<i>Laura Jones - Contracts Manager</i>
<i>Winchester Welfare Charities</i>	<i>2 trustees – only one due for re-appointment: Previously Cllr V Achwal (until May 2026)</i> Other representative (Cllr Gordon-Smith) appointed until May 2028	<i>4 years</i>	<i>David Blakemore – Democratic Services Team Manager</i>

List of WCC appointments to external organisations to be made by Scrutiny Committee (for information only)

<u>Organisation</u>	<u>Number of representatives (deputies shown in brackets) and any specific requirements for representatives</u>	<u>Length of appointment</u>	<u>Lead officer</u>
Centre for Governance and Scrutiny (CfG&S) Network. <i>(officers are liaising with South East Employers regarding a possible Regional Scrutiny Network – which may supplement the existing CfG&S Network)</i>	1 representative Previously former councillor Brook.	1 year – to be appointed by Scrutiny Committee	Matthew Watson Democratic Services Officer
Portsmouth City Council – Health Overview & Scrutiny Panel	Previously Cllr Bennett (deputy Cllr Williams)	1 year – to be appointed by Scrutiny Committee.	David Blakemore Democratic Services Team Manager
PfSH Overview & Scrutiny Committee	1 representative plus deputy Previously Cllr Power (deputy Cllr Batho)	1 year – to be appointed by Scrutiny Committee	Julie Pinnock Corporate Head of Planning & Regulatory

Terms of Reference (draft)

Planning Advisory Board

The Planning Advisory Board will seek to provide strategic oversight and guidance on housing policy, spatial planning, and infrastructure development across the Hampshire and Solent region for approval by the HSCCA Board. The Planning Advisory Board is accountable to the Combined County Authority and supports the delivery of regional housing and planning priorities.

Membership

The membership of the Planning Advisory Board shall consist of:

- A member from each constituent authority (two for Hampshire County Council).
- An elected member from each of the local planning authorities and national park authorities within the area of the MCCA.

Chairing the Committee

The Chair of the Planning Advisory Board shall be appointed annually and shall be one of the constituent members of HSCCA Board and replaces that authority's representative.

Quorum

The quorum will be 9 members.

Voting

Any matters that are to be recommended by the Planning Advisory Board are to be decided by consensus where possible.

The Chair does not exercise a casting vote.

Frequency

There will be a minimum of four Planning Advisory Board meetings each municipal year.

Planning Advisory Board meetings shall be held in public with provision for public participation.

Functions

The Planning Advisory Board will take a lead on and advise the Combined County Authority on the following priorities, subject to the committee exercising these functions in accordance with the strategic and budgetary framework agreed by the Combined County Authority:

- Overseeing the production of and consultation around the Spatial Development Strategy.
- Increasing the supply, diversity, and affordability of housing across the region.
- Supporting sustainable and inclusive communities through strategic planning.
- Aligning housing delivery with transport, employment, and environmental objectives.
- Promoting innovation in housing design, construction, and energy efficiency.
- Facilitating collaboration between local authorities, developers, and housing providers.

Review

The terms of reference are to be reviewed on an annual basis by the Planning Advisory Board.

The role and arrangements of the Planning Advisory Board will be reviewed on an annual basis by the Combined County Authority.

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